



Cudahy Fire Department
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Pre-Fire Planning and Plan Review

The Inspection Division of the Cudahy Fire Department believes in pro-active response planning. This planning starts from the time a proposal is made for building or renovation. As building uses change and fire protection technology and research improve, new methods are required for protecting buildings and their occupants from the dangers of fire.

A typical plan review requires the property owner or designee to apply for a [permit](#) for fire protection planning and review. The permit fees are to be paid by check to the City of Cudahy, either by mail, or in-person at City Hall. **DO NOT SEND PAYMENT TO THE FIRE DEPARTMENT.** The permit and all fees are listed in the [Cudahy Fire Prevention Code](#), and must be paid prior to any processing or review of plans.

Duplicate copies of the site survey, building plans/blue prints, and proposed property use should be turned in at the time of payment and submission of the permit. A digital copy of the survey and plans must be provided.

The plan review process is essential from the earliest stages of the design and

planning process. This is to ensure a timely and efficient process for your building project. Certain wiring requirements for alarm and detection systems are a required part of any building plan. Most larger commercial structures now require the installation of a designed and approved sprinkler system. When these systems are included from the earliest stages of the planning process, most surprises, unexpected costs, and delays can be avoided. All necessary information about the use of the property needs to be submitted at this time.

Along with plan review, the Inspection Division of the Cudahy Fire Department actively reviews the existing buildings in Cudahy to identify any hazards or special concerns that the fire fighters may encounter. This process of review is to ensure that the optimal response to any emergency on your property can be coordinated before it happens. The Fire Inspectors may ask you where various utilities are located. If you have any large storage of chemicals or other materials that may require special attention during an emergency response, please share this information with the Fire Inspector. It helps us to help you protect your business.

